

2017 ENCATC Board elections: call for candidates

Nominations have opened for the forthcoming ENCATC Board elections, which will take place in Brussels on the 27 September 2017.

The elections will determine the ENCATC Board members that will lead the association's work in the 2017–19 period.

Election candidates must be either be a full member of ENCATC or an associate member.

If elected, candidates must also be willing to contribute in meeting the shared responsibilities of the Board, and commit to attend the majority of its meetings. The Board meets at least two times every year.

How to stand as a candidate

To stand as a candidate in the ENCATC Board elections, you need to fill in a nomination form, which you can download [here](#), to confirm your interest.

The schedule for the 2017 elections is as follows:

- **15 September:** Closing date for candidate nominations
- **27 September in Brussels:** Elections
- **27 September in Brussels:** Election results are announced

Any academic who is formally employed by an ENCATC member university (Full membership) or any individual who is formally employed by an organisation member of ENCATC (Associate membership) can stand to be a Board member. This simple five-step guide explains below for what you need to do to put yourself forward.

Five-step guide to standing in the 2017 ENCATC Board elections



1. Familiarise yourself with the association's activities

If you have not been actively involved with ENCATC's work programme before now, you may find it useful to discover more about our activities and priorities before you prepare your election materials.

Our 2017-2019 [Strategic Plan](#) and our [2015 Activity Report](#) and our [2016 Activity Report](#) details our recent work and our impact on the sector, as well as outlining some future activities.

2. Check your eligibility

As an employee of an ENCATC member (Full or Associate), you are eligible to run as a candidate in the Board elections.

Furthermore, you should be aware that elected Board members will be expected to fulfill responsibilities and duties that include:

- Acting within the best interests of the association and promote its success
- Acting in accordance with the association's constitution and bye-laws
- Exercising independent judgement, reasonable care, skill and diligence
- Avoiding or declaring conflicts of interest

3. Find support to your candidacy

Each Board candidate must be supported by his or her organisation. Your organisation will need to agree to support your candidacy by having the names of one other staff member included on your nomination form accompanied with a signed letter of support to be uploaded when you submit your form.

4. Write your statement

To put yourself forward as a candidate, you will need to provide a short statement explaining the contribution you feel you can make as a Board Member.

As part of the nomination form, we recommend keeping the statement no longer than about 200 words in order to keep it as succinct as possible. Keep in mind that the statement will be published to promote your candidacy.

In your statement, you may want to include:

- Details of your experience – what are your particular areas of expertise relevant to ENCATC's work?
- Where you have worked – do you have insights on a particular country or region?
- Your vision for ENCATC – do you have ideas on how you would like to see ENCATC develop?

5. Fill out and submit your nomination form

Finally, you need to go through the formalities and complete your nomination form. The form asks for your basic details, as well as your statement and the names of your supporters.

If you would like to stand, [please download](#) and complete the nomination form and upload it with required documents to the [online application system](#). The deadline for submitting applications is the 15/09/2017.

For questions, please contact me at g.cogliandro@encatc.org